

WALTON HALL ACADEMY

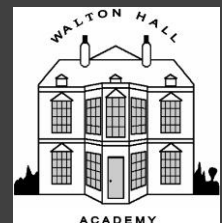
RESIDENTIAL STATEMENT OF PURPOSE

2016/2017

Developed:

Revised: 4th October
2016

Review Date: October
2017



Walton Hall Academy

Statement of Purpose

2016/2017



Walton Hall Academy



Walton Hall Academy

Introduction

This document applies to the residential provision at Walton Hall Academy in partnership with the Shaw Educational Trust.

Walton Hall Academy provides a 17 bed provision, Monday – Friday for Young People (YP) of secondary age (11-19 years) in a mixed generic residential setting.

In accordance with the Care Standards Act, our residential provision is provided during term time only and will not provide more than 295 days a year residency for any young person

Walton Hall offers a residential experience to support young people to achieve the best that they can be through promoting and developing confidence, self-esteem, personal awareness, life skills and resilience. Our young people benefit from the social opportunities and exposure to new experiences offered through our structured and progressive social and educational activities programme.

We aim to extend and reinforce learning within a safe and supportive environment.

Our young people are actively encouraged to express their views and wishes. The “children’s voice” is a strong element in shaping change within the residential setting.

Our residential team provide support, personalised care and guidance to ensure young people are encouraged to progress, develop and succeed. Our established working relationship with parents, carers and multi agencies, ensures there is active and effective involvement in the school and residential experience.

The Residential Team practice is guided by the National Minimum Standards April 2015 and Department of Education guidelines, and is fully committed to ensuring the underpinning values within reports such as the United Nations Convention for the Rights of the Child are implemented. This is reflected across the Residential provision offering our young people information about “Children’s Rights”, and contact numbers.

Equality and Diversity

The residential provision promotes a positive ethos which fully embraces principles of diversity. We acknowledge and endorse the Academy’s policy on anti-discriminatory practice, and commit to the intent that no child or family will be discriminated against due to age, racial background, cultural identity, gender, sexuality or disability. Every measure is taken to meet the needs of our young people.

NB: At present our environment is not fit for purpose for all children and young people with more complex physical needs. Where it is possible, reasonable adjustments are made to ensure compliance with current legislation.

Our Core Beliefs

The aim of Walton Hall Academy is to transform the lives of our students through increasing confidence, competence and independence.

Our aim is to deliver a quality educational experience to all students and to equip them with the skills they need to be contributing members of whichever community they move into.

Promoting life chances and opportunities: through confidence, competence and self-belief

Respect for ourselves, others and our environment

Independence to live a fulfilling life both socially and vocationally

Developing the 'whole' person to reach their full potential

Enriching educational experiences using our extensive and unique resources

We Believe, You achieve

Our philosophy and vision is linked to the following objectives:

- To provide an extended curriculum offering a range of appropriate opportunities for all YP to extend/reinforce what has been achieved during the school day.
- To support parents/carers in the YP's ability to develop new skills that can be transferred from school to the home setting or in an independent or supported living environment.
- To provide adequate and appropriate opportunities for YP to extend their personal interests and experiences and to have social opportunity to interact with a wider peer group in a range of inclusive settings and opportunities.
- To work in partnership across the Shaw Education Multi Academy Trust to develop lifelong skill and opportunities.
- To work in partnership with parents/ carers and agencies offering support, advice and guidance to achieve the best possible outcomes for our YP
- To develop intellectual, social and emotional health and well-being, physical, personal, communication and independence skills. It is planned and structured to include the opportunity for young people to learn, play and relax.

Parent / Carer Partnership

To promote strong links, we have an open door policy and encourage parents to visit the Academy. We openly welcome all visitors.

Opportunities to participate include:

- Annual open day and school events
- An "open door policy" with residential staff
- Coffee mornings and parent support group
- Reviews and parental feedback / questionnaires
- Contact with Key/co-worker
- Compliments / complaints process
- Joint school / residence parents evenings and promotion events
- Home visits
- Placement plans and pre admission visits
- Parent survey and questionnaires

Residential Admissions

All placements are subject to approval from the County Review and Admissions Forum. The provision can be accessed on request and admission can occur throughout the year and at any stage in the education placement at Walton Hall Academy. Parents can request an informal visit to discuss potential placements.

Admission to residence is based on individual needs being assessed and the ability of the provision to meet those needs.

Residential Offer

Residential 1 (Res1) offers an extended day 3.20-8pm. Parents are to make arrangements to collect the YP as stated within the residential contract.

Residential 2 (Res2) offers an overnight placement.

Both placements offer a maximum of up to 2 nights, which can be authorised by the County Review and Admissions Forum. Placements offer a package of support delivered by residential staff and linked into the principles of residential education and are in line with National Minimum Standards.

Transition into and out of residence is carefully planned by a multi-disciplinary team. All placements are reviewed on a minimum of a 6 monthly basis.

Placement

All students have an identified Keyworker and / or a co-keyworker. The Residential staff team work in partnership with the YP to discuss and promote the best possible outcomes for each individual. A settling in review takes place after a period of 6 weeks to ensure the child young person is appropriately placed.

Consultation and promoting views

Walton Hall Academy recognises the importance of consultation with the young people alongside other supporting agencies. This young person centred approach maximises the best possible outcomes. We actively support our young people to have an active role in decision making and be part of the consultation process on decisions that affect their life

As well as consulting with families, the wishes, ideas, and views of our YP are regularly sought. Key worker sessions offer the opportunity to listen and encourage expression from the YP. Staff use a variety of communication techniques to give all students a voice this includes, Makaton signs and symbols. All information is presented in a student friendly format. This is also facilitated through Circle Time, student induction and through our independent visitor who visits each term to talk to the students directly and give opportunity for students to express any issues or concerns. There is a student suggestion, compliments and complaints procedure also in place.



Residential Facilities and Resources

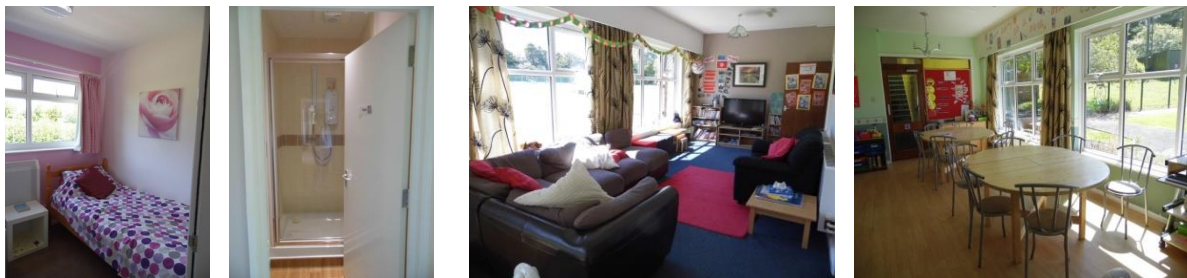
Accommodation

The residential provision offers a total of 17 places each night split across two houses and offers accommodation for both female and male students in both houses;

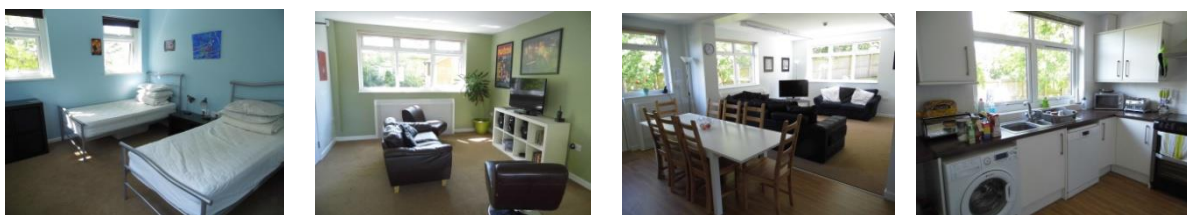
1. Goldstone House - A provision that caters for up to 10 YP each night
2. Shugborough House - A provision that caters for up to 7 YP each night

The Houses comprise of a variety of single or twin bedrooms. Consideration of space, comfort and privacy is given. All YP are encouraged and supported to personalise their bedroom areas. The fittings and furnishings in shared areas reflect the needs of the group as a whole. Both houses have areas for quiet time, space for homework to be completed, and areas to enjoy activities. Both houses are equipped with a kitchen and YP are encouraged to develop cookery and independent living skills.

Goldstone House



Shugborough House



General



Activities:

A variety of activities are offered each evening and choice is offered in advance for all YP. Activities vary each term and are determined through evaluation of YP feedback questionnaires, the promotion of offering new experiences and opportunities that reinforce learning and socialisation.

The Academy has its own mini bus, small farm, motorbike club, mountain bikes and offers other activities such as cookery, drama, “relax kids” (gentle exercise) sports and games, swimming, art and craft. Community based opportunities include visits to the cinema, theatre, walking group on Cannock Chase, shopping and local library. Many more activities are a fundamental part of the Academy’s work on developing inclusive opportunities for all.



Having fun



Fun in the water



Team Work



Friendship



Archery



Community Awareness

Placement Plans:

Each YP has a placement plan which addresses all care, medical and risk assessment needs. Any significant behaviour needs are also addressed with the inclusion of an Individual Behaviour Plan (IBP) to support the young person. All young people are involved in decisions that affect their life, appropriate to their age and level of understanding. Placement plans are pictorial and discuss learning, target setting and map progress throughout the residential journey.

Positive steps are taken to enable our young people to exercise their religious beliefs, interests, values and express their views.

Safeguarding:

Extensive measures are in place to ensure the safety and wellbeing of all YP.

These include:

- The gathering of information involving the family to support the needs of the young.
- Phones and CCTV cameras monitor the grounds.
- Child Protection Team (all staff are trained in safeguarding)
- Announced and unannounced visitors monitor the provision.
- The school identifies a person other than a parent, outside the staff, known as the "Independent visitor" who children can contact directly about personal problems or concerns at the school. This is displayed on the notice boards within the Residential Units alongside information for contacting Child Line, Office of the Children's Commissioner, NSPCC, and other supporting agencies.
- YP are advised on their right to express a compliment, concern or complaint and are supported to do this through available child friendly compliment/complaint forms displayed throughout residence. Young people can access support to make a complaint at any time.
- Digital door scanning
- The Academy has in place an anti Bullying Policy. Staff are committed to being pro-active in challenging bullying and encourage positive relationships with their peers and families. The Academy has five designated student anti-bullying ambassadors. Areas of concern around bullying are addressed in key worker time to support the work done during the school day.
- Our young people regularly take part in fire drills and those requiring further assistance are known to staff
- Policy and procedures for safeguarding, whistleblowing and complaints is available to staff and students
- The use of bedroom door alarms are used where required. Where these are in use, this information is reflected in the risk assessment of the young person and parents informed.
- All staff are trained in "Strategies for Crisis Intervention and Prevention" – SCIP. This is an intervention approach designed to promote a safer school environment. Staff are equipped with the skills and appropriately trained in the use of reasonable force and physical support which may be required in an emergency. Should a young person become involved in this process, parents will be informed.

Safeguarding continued:

- All staff are recruited in accordance with the Shaw Education Trust's procedures and will be subject to checks as detailed in the safer recruitment policy. All staff has undergone an enhanced DBS clearance prior to being employed.
- Intimate care policy - There are occasions when a YP may need assistance with personal care. This can be delivered by either staff gender, although staff are sensitive to maintaining appropriate delivery of care and maintain dignity and respect at all times
- Consented search policy
- Positive behaviour policy
- Measures of control – We acknowledge the positive behaviour of young people through celebration of achievements or where required permissible sanctions. Parents will be informed where a positive or negative log of behaviour has been recorded

Monitoring visitors

WHO CAN HELP ME



My name is Emma Wilkes
Announced visitor



My name is Graham Tague
Unannounced visitor.



My name is Diane Knapper
Independent visitor



My name is Elizabeth Pohl.
Residential Governor.

Our job is to visit residence and monitor it. Sometimes when we visit we may look at things like – can students make a suggestion easily or a complaint? Do students have good activities and do the staff make sure you are safe? We look at lots of things. It is important to us that Residence runs properly and so we visit to check that it does. We also may suggest how to make it even better! We are here to help you and will listen to you.

Compliments Concerns and Complaints



Informal

Walton Hall Academy will make every effort to resolve a concern or potential complaint efficiently and effectively. Most concerns or complaints are resolved at the school level after an informal discussion with the Principal, or relevant member of staff.

Formal Complaint to Chair of the Academy Council

If a complaint has not been resolved, the Principal will supply the complainant with the necessary information to contact the Chair of the Academy Council who will proceed with the formal complaint

Formal Complaint to the Local Authority

If a complaint has not been resolved by the Chair of the Academy Council, the complainant can contact the Local Authority.

Ofsted

Formal complaints can also be made directly to Ofsted at <http://www.ofsted.gov>.

General Information

Address:

Telephone: 01785 850420

Walton Hall Academy
Stafford Road
Eccleshall
Stafford
ST21 6JR

Walton Hall Academy Council Representatives: January 2017

Name	Delegated responsibilities:
Dominic Chambers	Co- opted Commnuity Governor Finance sub committee member
James Kane Chair of Standards sub-committee	Co- opted Governor SEND/LAC Governor Finance & Standards sub-committee member
Laura Fidgett	Co- opted Governor Finance sub-committee member
Julie Stevenson Chair of Walton Hall Governing body	Co- opted Governor Safeguarding Online/PREVENT Governor, Standards and H&S sub-committee member
Elizabeth Pohl	Co- opted Governor Residential Governor; H&S sub-committee member
Stuart Spruce Chair of H&S sub-committee	Chair of H&S sub-committee member
Pauline Carmichael	Associate Governor Academy Principal; Finance;Standards & H&S sub-committee member
Suzanne Terry	Associate Governor Head of Residential Care Finance & Standards sub-committee member
Helen Frewer	Nominated Staff Governor Deputy Head of Care, Standards sub-committee member
Kate Mc Credie	Nominated Staff Governor Teaching Assistant, Standards sub-committee member
Catherine Robinson	Nominated Teacher Governor Teacher Finance sub-committee member

Carol Frampton	Nominated Parent Governor Standards & Finance sub-committee member
Fiona Brackley	Co- opted Governor H&S sub-committee member
Sandra Lockett	Nominated Parent Governor Finance; & H&S sub-committee member
Sarah Harris	Clerk to Walton Hall Academy Council

Senior Leadership Team

Principal: Pauline Carmichael pcarmichael@waltonhall.shaw-education.org.uk

Vice Principal: Amanda Cameron acameron@waltonhall.shaw-education.org.uk

Assistant Principal: Julie Wood jwood@waltonhall.shaw-education.org.uk

Head of Residential Care: Suzanne Terry sterry@waltonhall.shaw-education.org.uk

Key Support Staff:

Behaviour Support Officer: Lloyd Gravell lgravell@waltonhall.shaw-education.org.uk

School Nurse: Heather Rigby heather.rigby@ssotp.nhs.uk

Receptionist: Anita Clifton aclifton@waltonhall.shaw-education.org.uk

School Secretary: Chris Timmis ctimmis@waltonhall.shaw-education.org.uk

Finance and HR Assistant: Sarah Harris sharris@waltonhall.shaw-education.org.uk

Administration Assistant: Ann Bugge abugge@waltonhall.shaw-education.org.uk

Senior Site Supervisor: Chris Bagnall cbagnall@waltonhall.shaw-education.org.uk

Assistant Site Supervisor: Chris Castell-BooteCCastellBoote@waltonhall.shaw-education.org.uk

Safeguarding Team

Designated Lead: Pauline Carmichael pcarmichael@waltonhall.shaw-education.org.uk

Designated Lead: Amanda Cameron acameron@waltonhall.shaw-education.org.uk

Deputy Designated Lead: Suzanne Terry sterry@waltonhall.shaw-education.org.uk






Deputy Designated Lead: Lloyd Gravell lgravell@waltonhall.shaw-education.org.uk

Deputy Designated Lead: Helen Frewer hfrewer@waltonhall.shaw-education.org.uk

Residential Staff Team

All residential staff are required to meet the minimum qualification requirements of an NVQ3 in Health and Social Care Children and Young People.

Staff / qualifications / role

STAFF NAME	ROLE RESPONSIBILITY	QUALIFICATIONS	QUALIFICATIONS WORKING TOWARDS
Suzanne Terry 	Head of Care Safeguarding officer	Registered Nurse Learning Disabilities Level 5 Diploma Leadership for Health and Social Care Children and Young People NVQ – Level 3 children and young people Safeguarding Level 3 NVQ Level 2 Autism Awareness	
Helen Frewer 	Deputy Head of Care Safeguarding officer EVC co-ordinator	BA Hons Law Degree Level 3 Diploma Health and Social Care Children and Young People Workforce Safeguarding Level 2	Level 5 Diploma Leadership and management for Residential childcare
Darren Jones 	Residential support worker	Level 3 NVQ Health and Social Care Adults Safeguarding Level 1 NVQ Level 2 Autism Awareness	Level 3 Diploma Health and Social Care Children and Young People
Helen Thompson 	Residential support worker Part time 30 hrs	Level 3 NVQ Health and Social Care Children and Young People Safeguarding Level 2 NVQ Level 2 Autism Awareness	
Jennifer Day 	Residential support worker	Level 3 Health and Social Care Children and Young People Safeguarding Level 1 NVQ Level 2 Autism Awareness	

<p>Leslie Gratton</p> 	<p>Residential support worker</p>	<p>NVQ Level 3 Health and Social Care Children and Young People Safeguarding Level 1 NVQ Level 2 Autism Awareness</p>	
<p>Sandra Yates</p> 	<p>Residential support worker</p>	<p>NVQ Level 3 Health and Social Care Adults Safeguarding Level 3 NVQ Level 2 Autism Awareness</p>	<p>Level 3 Diploma Health and Social Care Children and Young People</p>
<p>Rachel Turner</p> 	<p>Residential support worker Part time 7 hrs</p>	<p>Safeguarding Level 1 NVQ Level 2 Autism Awareness</p>	
<p>Sharon Mattox</p> 	<p>Catering Coordinator</p>	<p>Safeguarding Level 1</p>	

Policies

The following policies and procedures are available on request and were referred to in the Statement of Purpose*

1. Safeguarding policy*
2. Compliments, concerns complaints procedure
3. Positive Behaviour Management Policy
4. Physical Intervention – SCIP
5. Intimate care policy
6. Administration of Medication*
7. Anti bullying
8. Residential code of conduct
9. Fire procedures and policy
10. Staff recruitment
11. Health and Safety
12. Consented search
13. Measures of control

*are also available on the academy website: www.waltonhallschool.net

Review dates:

Reviewed: October 2014

Next Review date: October 2015

Head of Care: Suzanne Terry
Deputy Head of Care: Helen McCarthy

Ratified by Academy Council
Date: 18th November 2014

Amended 11th November 2015
Head of Care: Suzanne Terry
Academy Principal: Pauline Carmichael

Ratified by Academy Council

Date: 9th November 2015

Amended 4th October 2016
Head of Care: Suzanne Terry
Deputy Head of Care: Helen Frewer

Ratified by Academy Council

Date: October 2016

Amended 18th January 2017
Head of Care: Suzanne Terry

Ratified by Academy Council

Date: 30th January 2017

Next Review date: October 2017

